

## **Fact Sheet** d.velop community connect

Office life 4.0 – your own app  
for reaching, empowering and connecting  
staff and external partners.

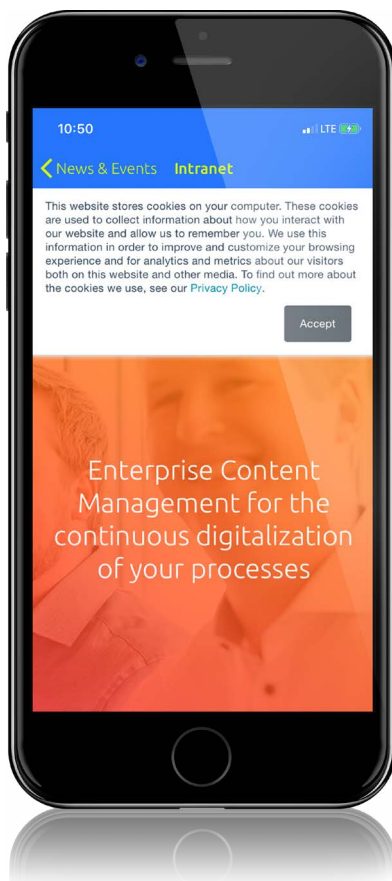


## Make your information easy to access

The ways we communicate have constantly and rapidly developed in recent years. The world today is one teeming with information channels. Our smartphones let us access knowledge from throughout the globe in seconds. But how do we decide which channels are appropriate and which knowledge is really necessary – for instance, during our working life?

Specific groups of employees within a company need access to specific information to get their work done. Some examples include sales representatives or staff from production, logistics or mobile support services. So how do you as a company ensure that these staff get the information they need?

We all know that different roles in the company require different information. The d.velop community connect app lets you make rights-based information, data and processes available on mobile devices to help everything run smoothly in your company and beyond.



*A potential starting page for your employee app:  
An overview of your Intranet.*



### Important: What do you understand by the term fair communication?

Does every employee have the opportunity to access all the information that is relevant to them? What time and effort is involved in doing so? What does fair communication look like in the digital age?



## The smartphone: our most fundamental shared digital unifier

The best way to reach your staff is the device that lets you keep in contact with the vast majority of them: the smartphone.

With the d.velop community connect app on your colleagues' smartphones, you can supply all the information they need in a targeted way.

### A summary of the functions

#### Company-wide features:

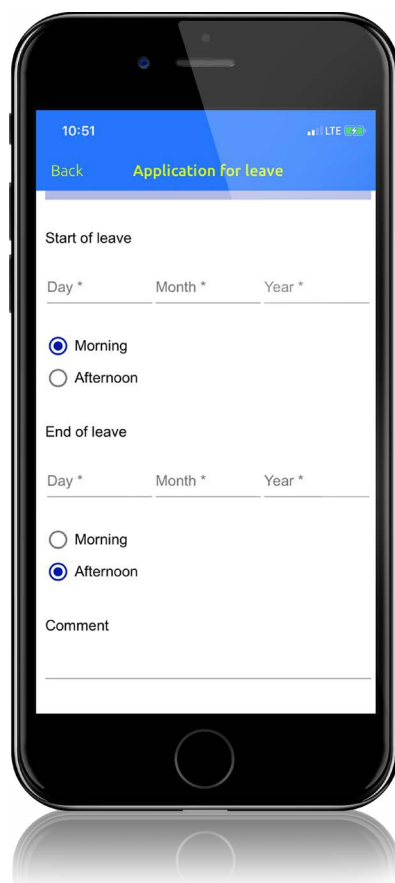
- ✓ Company news/Intranet
- ✓ Bulletin board
- ✓ Surveys
- ✓ Feedback/innovation management
- ✓ Contact book

#### Location-specific features:

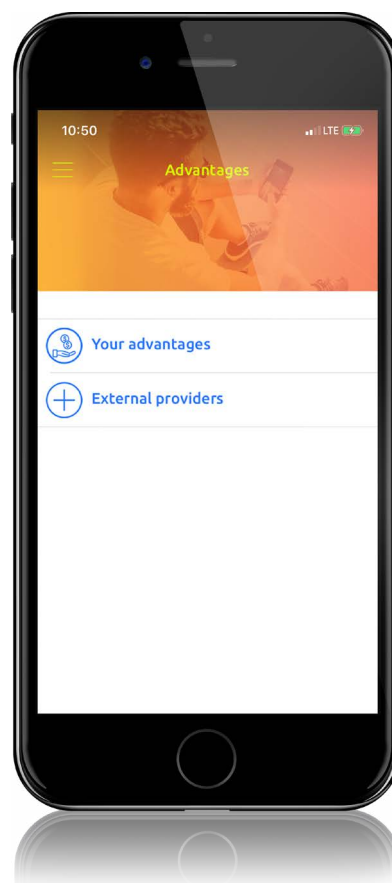
- ✓ Food menus
- ✓ Reserving pool vehicles
- ✓ Local events
- ✓ Site/office plans

#### Personal features:

- ✓ Driving license checks
- ✓ Shift/assembly schedules
- ✓ Leave application
- ✓ Sick leave reporting
- ✓ Payroll accounting
- ✓ Notification of claims
- ✓ Master data changes
- ✓ Time recording



*Initiate company processes  
with ease from your  
smartphone.*



*All your advantages at a  
glance.*



## d.velop community connect for your company

Make it seem like the d.velop community connect app was developed by your own company with all your features and added benefits. The branding options let you adapt the application to the look and feel of your company.

### Interfaces for transparency

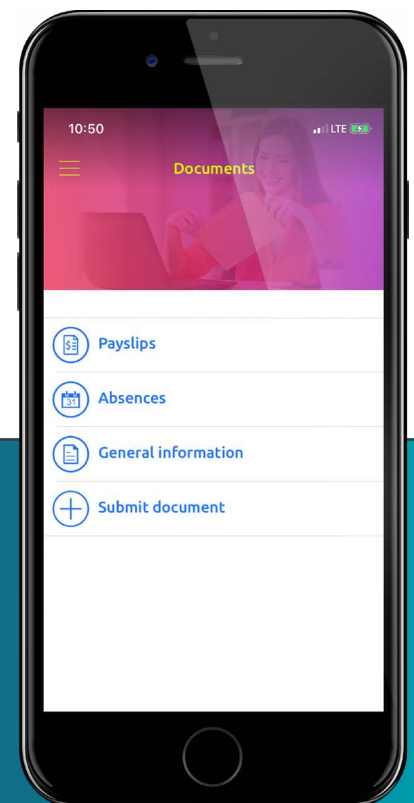
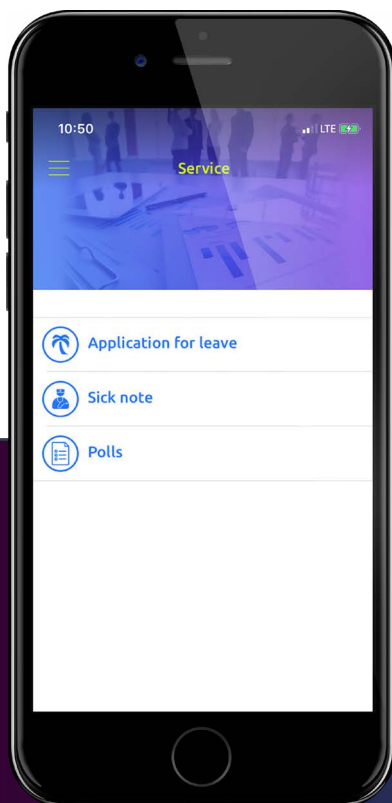
d.velop community connect can integrate with your existing d.velop or third-party systems through standardized interfaces. Using foxdox, d.3ecm, ecspand or any other kind of software? No problem, just get in touch.

## System requirements

d.velop community connect is released for Google Android and Apple iOS. You can find information about supported versions from the applicable App Stores.

## Benefits and added values

- ✓ Touchpoint and access point for all your **company processes**
- ✓ Eliminate **media gaps** (company newsletters/bulletin boards/payroll services)
- ✓ **Process automation** from one single provider
- ✓ Increased **employee motivation**
- ✓ Transparent, goal-oriented and personalized **communication**
- ✓ Rapid **dissemination of information**
- ✓ **Improved access** to all your existing communication channels



*Examples of using d.velop community connect:*

*As a member of staff, you have direct access to company services such as sick notes, polls, etc.*

*In your own documents area, you can view company training or payroll documents.*



## See communication as a dialog.

To ensure that d.velop community connect brings a real added benefit to you and your staff, the app works in two directions. What does that mean exactly? One of the most important processes in which employees send documents to their employer is the reporting of sick leave. With the d.velop app, your staff no longer have to make the extra effort to submit sickness certificates by post or in person. They can use the integrated self-service feature, and simply take a photo of the sick note to make it available to their employer. Naturally, all of this is done over a secure connection.

In the other direction, the company can easily supply staff with their [monthly payslips in digital form, for instance](#).

Become a digitization pioneer. Steadily reduce your paper-based processes. Utilize the d.velop app.

The really good news? These sick leave reporting and payroll services features come included with the d.velop community connect app and do not need to be purchased separately.





## About d.velop AG

d.velop AG, founded in 1992 and based in Gescher, Germany, develops and markets software for the complete digitization of business processes and industry-specific procedures and provides companies with consulting on every aspect of digitization. By adding mobile apps as well as standardized and custom SaaS solutions to its established ECM portfolio of services relating to document management, archiving and workflows, the software manufacturer has also expanded to offer managed services. These services include sophisticated compliance management to provide legal certainty and ensure compliance with all statutory regulations.

d.velop provides digital services that connect people with one another and simplify and redefine workflows and cases. As a result, the ECM specialist helps companies and organizations to utilize their full potential.

A strong global network of around 250 specialized partners ensures that d.velop Enterprise Content Services are available worldwide.

d.velop products—whether on premises, in the cloud or in a hybrid form—are now used by more than 8,900 customers across multiple industries with over 2.1 million users; these customers include Tupperware Germany, eismann Tiefkühl-Heimservice GmbH, Parker Hannifin GmbH, Nobilia, Schmitz Cargobull, FingerHaus GmbH, the city of Wuppertal, Basler Versicherungen, DZ Bank AG, Saarland University Medical Center and Greifswald University Hospital.

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The actual implementation of the solution is company-specific and can differ from the described functions.